

Illustrator Tutorials

Resizing Artboards



SETTING THE SIZE OF AN ILLUSTRATOR ARTBOARD

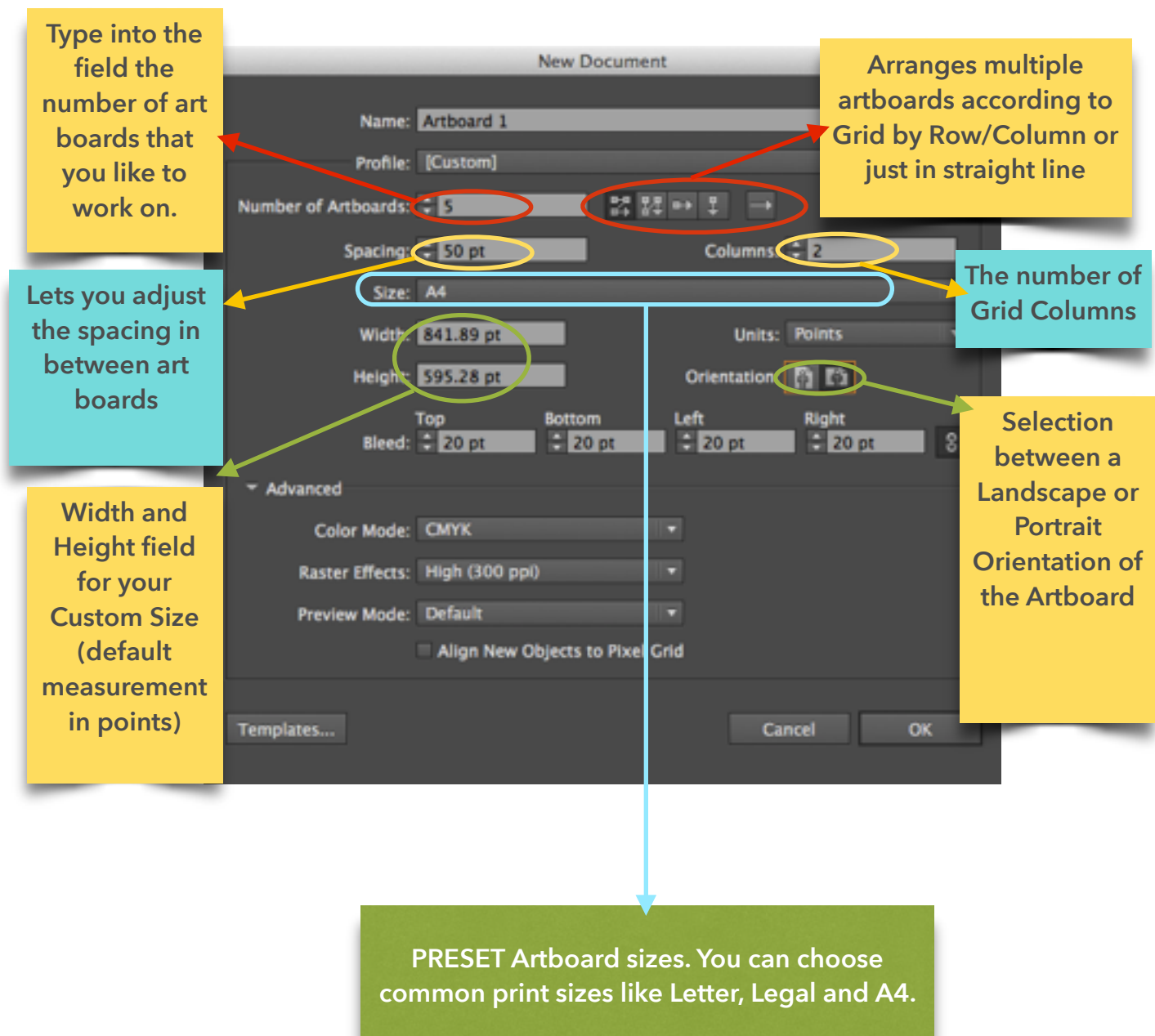


This tutorial will guide you in adjusting the size of your Artboard. See the steps below:

Setting the Artboard Size of a New Document

1. Create a new document by clicking on FILE -> NEW.
2. Once in the NEW DOCUMENT window, supply the necessary details. In this example, we are going to make FIVE (5) A4-sized Artboards in landscape orientation and arranged in GRID by ROW, but feel free to type in your desired number of Artboards that you'd like to work on.

Fill in the size of your Artboard in the Width & Height field - default unit is in POINTS but you can also change it to inches, etc. OR you can select from the drop-down selection of the SIZE field for a Document Size PRESET such as A4, Letter or Legal.



3. Once you've supplied the fields according to your preference, click OK. Your document and art boards are now ready to be used.



4. To resize ARTBOARDS, select the ARTBOARD Tool and CLICK on the ARTBOARD that you want to resize and head to the ARTBOARD toolbar and input your custom size in the W: and H: field OR choose from the list of PRESET sizes.

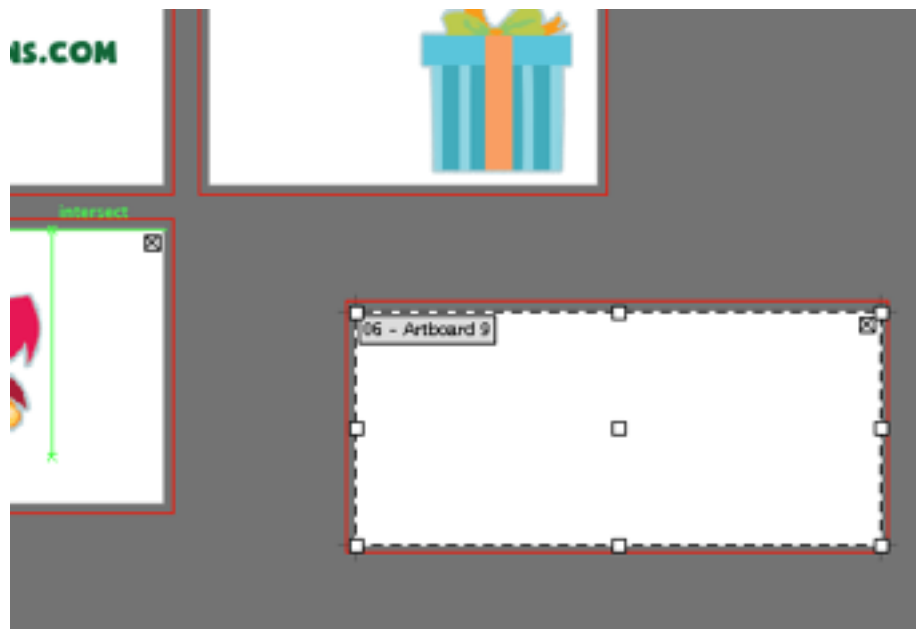
Setting the size for an Additional Artboard

If you want to add additional art boards to your existing workspace, here are a few simple steps to do so:

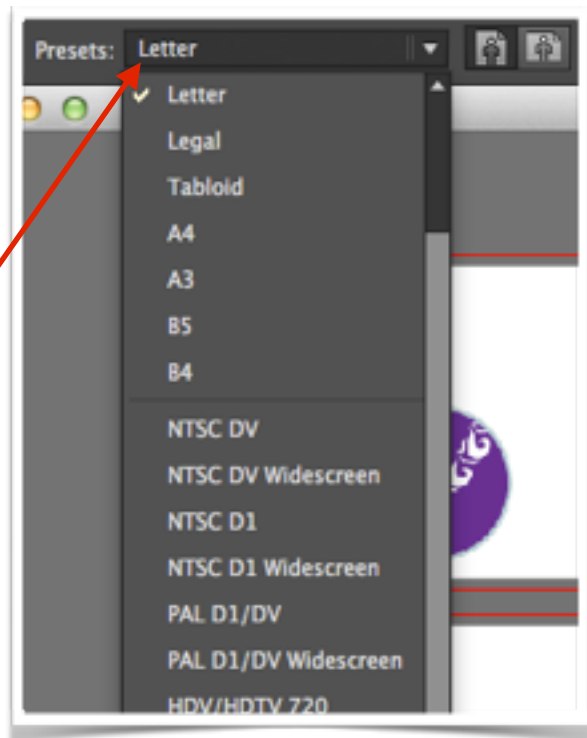
1. In your workspace, click on the ARTBOARD tool or press “SHIFT+O”.



2. In your workspace, drag and hold your left click mouse button to create a new art board. To resize it, CLICK on the ARTBOARD that you want to resize and head to the ARTBOARD toolbar and input your custom size in the W: and H: field OR choose from the list of PRESET sizes. In this example, we are going to use the LETTER preset.

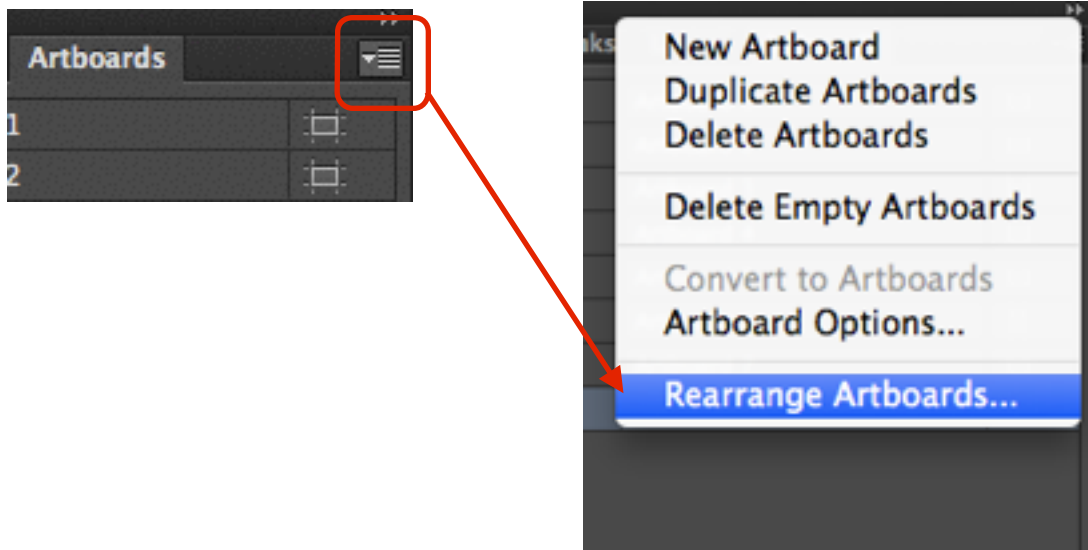


Fill in the W: and H: fields for a custom size or choose from a set of sizes on the PRESETS drop down bar.

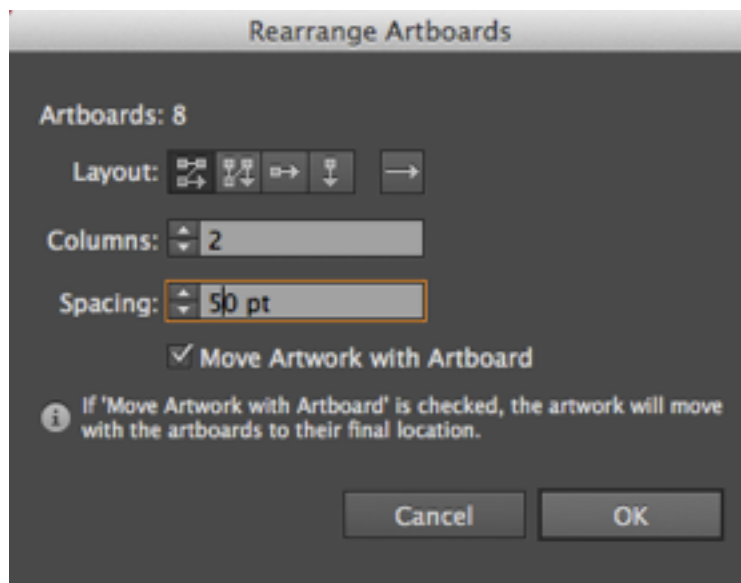


3. You can add as many additional art boards as you like. In order to organize your additional art boards and fit them properly to the grid, open the ARTBOARDS Panel by clicking on WINDOW -> ARTBOARDS.

4. Once you're in the ARTBOARDS Panel, click on the drop-down options button and select REARRANGE ARTBOARDS.



5. A pop-up window will appear. Supply the necessary settings according to preference. In this example, since we have used 2 column grids earlier, we are going to set the number of Columns to TWO (2), the layout as Grid to Row and a spacing of "50 pt". Once done supplying your details, click OK.



6. Your additional art boards will now be rearranged according to the values you've supplied.

